

Shotgun Road Community Development District Agenda Organizational Meeting

**Monday
August 11, 2025
10:30 a.m.**

**Governmental Management Services
5385 N. Nob Hill Road
Sunrise, Florida 33351
Microsoft Teams**

**Meeting ID: 274 294 608 321 4 and Passcode: Qq7VS3va
1 872-240-4685 and Phone Conference ID: 268 689 581#**

1. Introduction

- A. Roll Call
- B. Oath of Office for Newly Elected Officers

2. Organizational Matters

- A. Ratification of the Actions of the District Manager and District Staff in Noticing the Landowners' Meeting
- B. Consideration of **Resolution #2025-01** Canvassing and Certifying the Results of the Landowners Election
- C. Consideration of **Resolution #2025-02** Electing Officers

3. Retention of District Staff

- A. Consideration of Contract for District Management Services
- B. Consideration of Appointment of District Counsel
- C. Selection of Registered Agent and Office – **Resolution #2025-03**
- D. Request Authorization to Issue RFP for Engineering Services

4. Designation of Meeting and Hearing Dates

- A. Designation of Regular Monthly Meeting Date, Time and Location
- B. Designation of Date of Public Hearing to Adopt Rules of Procedure
- C. Designation of Date of Public Hearing on Budget for **Fiscal Years 2025 & 2026 Resolution #2025-04**
 - 1) Approval of the Funding Agreement
 - 2) Consideration of Interim Budget
 - 3) Approval of Funding Request No.1

- D. Designation of Date of Public Hearing Expressing the District's Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non Ad-Valorem Assessments

5. Other Organizational Matters

- A. Selection of District Depository
- B. Consideration of **Resolution #2025-05** Relating to Defense of Board Members
- C. Ratification of Recording Notice of Establishment
- D. Consideration of **Resolution #2025-06** Adopting Investment Guidelines
- E. **Resolution #2025-07** Authorizing Execution of Public Depositor Report
- F. **Resolution #2025-08** Establishing an Electronic Signature Policy
- G. **Resolution #2025-09** Adoption of Records Retention Policy
- H. Authorizing the District Manager to enroll the CDD in the E-Verify System
- I. Appointment of Bond Team
 - 1) Bond Counsel
 - 2) Underwriter
 - 3) Assessment Methodology Consultant
 - 4) Interim Engineer
- J. Selection of District Records Office Within the **Broward County**

6. Other Business

- A. Staff Reports
 - 1) Attorney
 - 2) Manager
- B. Audience Comments
- C. Supervisors Requests

7. Adjournment